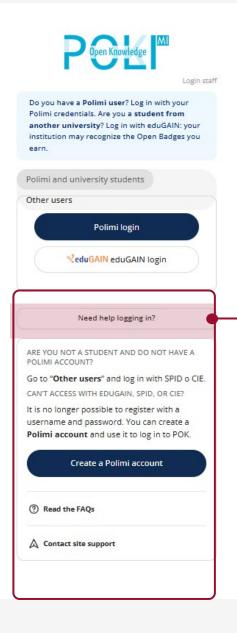


# How to create a POLIMI account



POK - Polimi Open Knowledge MOOCs portal of Politecnico di Milano





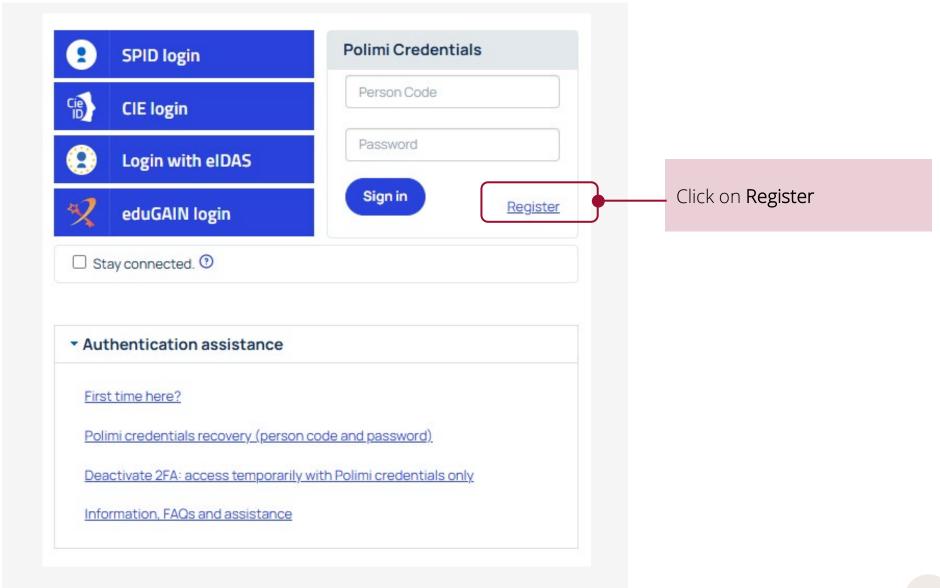
### POLIMI account creation

Log on to <a href="https://www.pok.polimi.it/login">https://www.pok.polimi.it/login</a>:

ARE YOU NOT A STUDENT AND DO NOT HAVE A POLIMI ACCOUNT? Go to "Other users" and log in with SPID o CIE. CAN'T ACCESS WITH EDUGAIN, SPID, OR CIE? It is no longer possible to register with a username and password. You can create a Polimi account and use it to log in to POK. Create a Polimi account ? Read the FAQs 

Click on Create a Polimi account

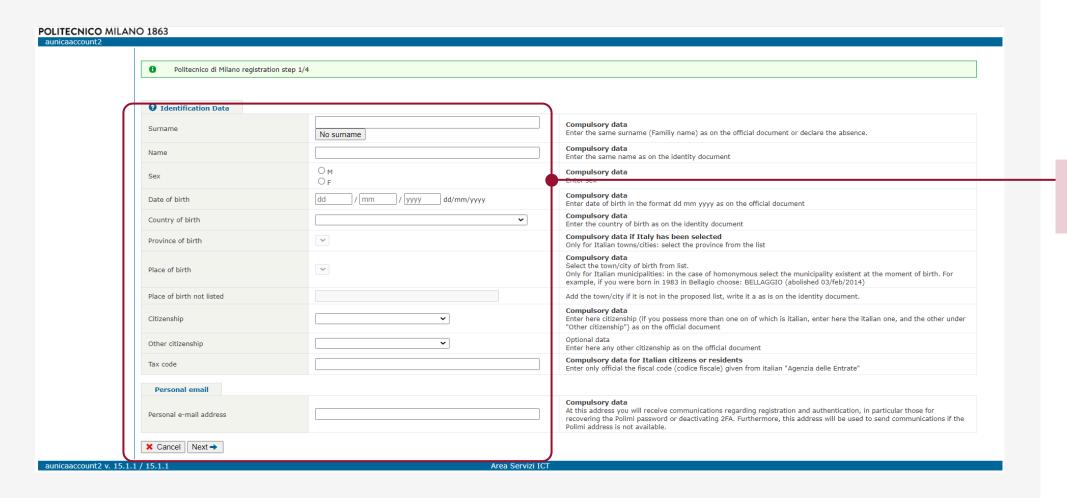
### How to create POLIMI credentials



## Register for POLIMI Credential

Fill the form on the registration page: enter your personal data.

Have the tax code available!



Fill the form, then click on **Next** 

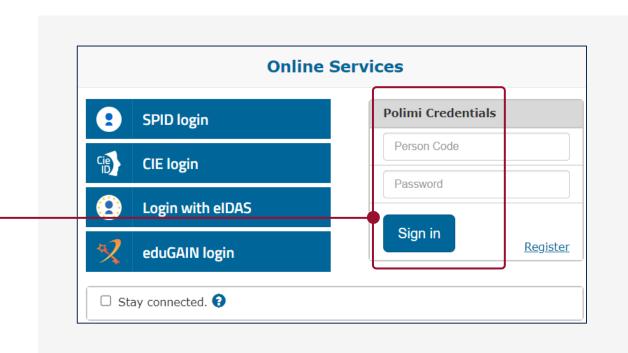
### Register for POLIMI Credential

After entering the required data:

- 1. you will be assigned a Polimi **Person code**
- 2. You can set the **password** for the Person code

You will be redirected to the login page:

3. login using your Person code and your password to access the Online Services



### You're almost there!

You need to activate 2 factor authentication (2FA) and then you can start browsing POK. 2FA adds a layer of security to your personal space and protects you from fraudulent access in the event that your Polimi credentials are stolen.

NOTE: you will be asked for 2FA activation at the second login

The 2FA activation only takes a little bit of time, but it is not difficult! We will go through it in the next slides@

### 2FA Activation

### Memo:

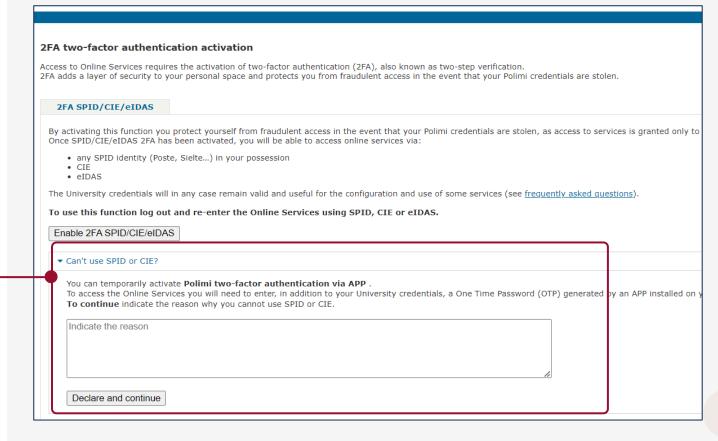
On your **second access** to online services you will be asked to activate the 2FA. After entering your credentials, you will be redirected and asked to use SPID or CIE:

- 1. expand the box below "Do you have problems with SPID or CIE?"
- 2. use the link "Declare and continue without SPID/CIE"

### In the 2FA Activation page:

- expand the box below "Can't use SPID or CIE?"
- 2. enter a text describing your problem in using SPID or CIE like "Not Italian citizen"
- 3. Click on Declare and continue





### 2FA Activation

# Scroll down the page and reach the **2FA Polimi** section Select the option **Enable 2FA Polimi**

### 2FA two-factor authentication activation

Access to Online Services requires the activation of two-factor authentication (2FA), also known as two-step verification.

2FA adds a layer of security to your personal space and protects you from fraudulent access in the event that your Polimi credentials are stolen.

### 2FA SPID/CIE/eIDAS

By activating this function you protect yourself from fraudulent access in the event that your Polimi credentials are stolen, as access to services is granted only to SPID, CIE or other eIDAS federated identities. Once SPID/CIE/eIDAS 2FA has been activated, you will be able to access online services via:

- any SPID identity (Poste, Sielte...) in your possession
- CIE
- eIDAS

The University credentials will in any case remain valid and useful for the configuration and use of some services (see frequently asked questions).

To use this function log out and re-enter the Online Services using SPID, CIE or eIDAS.

Enable 2FA SPID/CIE/eIDAS

#### 2FA Polimi

Activating this type of 2FA means that the Polimi credentials (or the eduGAIN federated credentials) are made more secure by entering an OTP (one-time password) required after login.

Once you have activated 2FA Polimi you will be able to access the online services using the method you prefer and available to you:

- · Polimi credentials followed by OTP
- eduGAIN followed by OTP (only people from other universities)
- SPID or CIE
- eIDAS

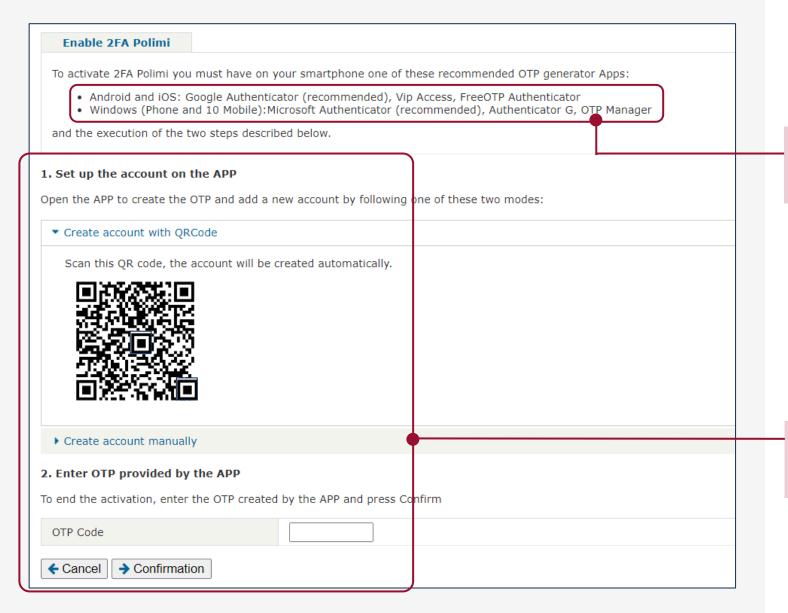
To activate 2FA Polimi you must have on your smartphone one of these OTP generator Apps:

- · Android and iOS: Google Authenticator (recommended), Vip Access, FreeOTP Authenticator
- Windows (Phone e 10 Mobile): Microsoft Authenticator (recommended), Authenticator G, OTP Manager.

Enable 2FA Polimi

Enable 2FA Polimi (OTP via SMS)

Click on Enable 2FA Polimi



### 2FA Activation

Download and install one of the Apps required to generate the OTP code:

- Android and iOS:
   Google Authenticator (recommended),
   Vip Access, FreeOTP Authenticator
- Windows (Phone e 10 Mobile):
  Microsoft Authenticator (recommended),
  Authenticator G, OTP Manager

Follow the wizard to generate the OTP, then select **Confirmation** to complete the activation

YOU HAVE COMPLETED THE ENABLING PROCESS!

Now you can finally access POK ☺





Login staff

Do you have a **Polimi user?** Log in with your Polimi credentials. Are you a **student from another university?** Log in with eduGAIN: your institution may recognize the Open Badges you earn.

Polimi and university students

Other users

Polimi login

**₹eduGAIN** eduGAIN login

Need help logging in?

# POK login

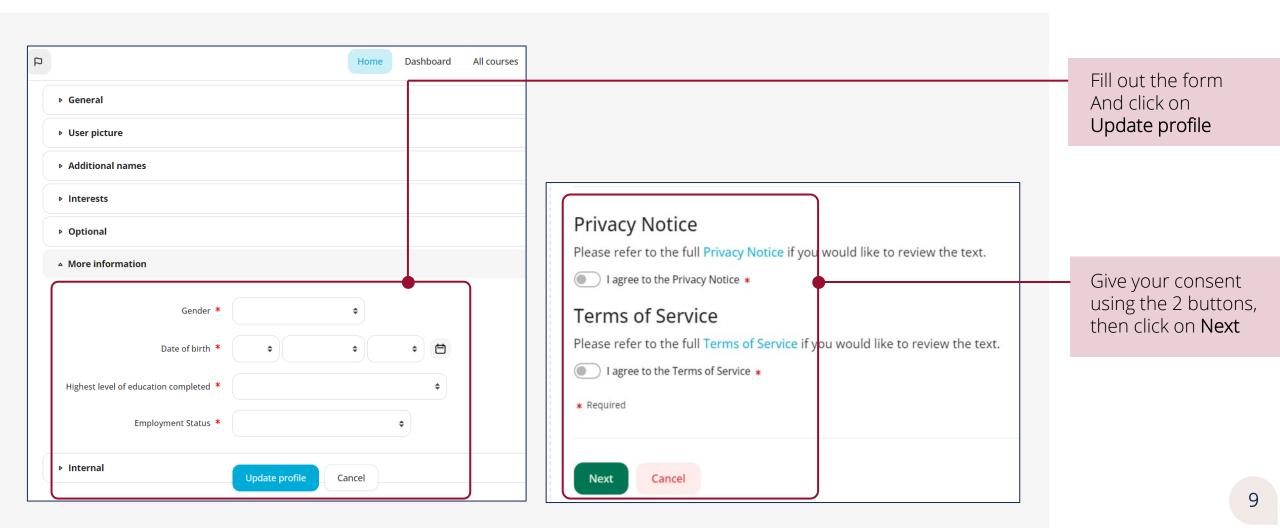
Now you can login to POK with POLIMI account!

Go to <a href="https://www.pok.polimi.it/login">https://www.pok.polimi.it/login</a>

Click on Polimi login

### Your POK profile

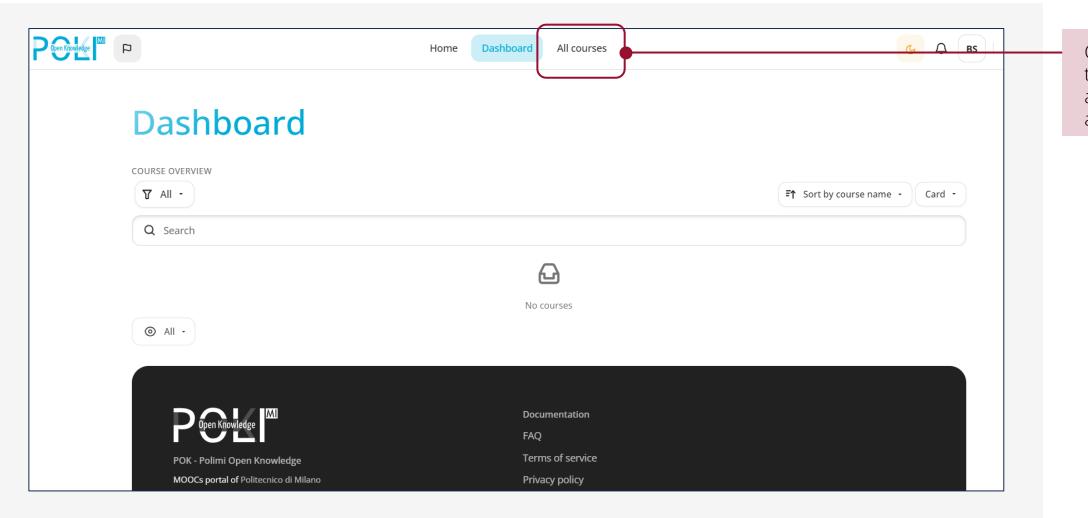
Fill out your profile with the **requested information**; then agree to the **privacy policy** and **terms of service** (required to access courses).



### Your Dashboard ... Enjoy your learning experience!

Here you are in your **Dashboard** at last! It's empty now - it's time to fill it with your courses.

Move to All Courses page to navigate all available courses and enroll. Enjoy your learning experience!



Click on All Courses to navigate all available courses and enroll



# Need help?

Contact us: <a href="https://www.pok.polimi.it/user/contactsitesupport.php">https://www.pok.polimi.it/user/contactsitesupport.php</a>



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